

**Commissioner Meeting
August 4, 2020**

Commissioner Marke Roberts called the meeting to order at 9:07. Present were Thor Sand, Joel Hamar, John Hokana, Dean Simek, and Chairman Marke Roberts. Also present was Oakes Police Chief Matt O'Brien through electronic means. The media was not present. The Pledge of Allegiance was recited.

Additions

Update on Highway 1 project

Budget

Hamar made a motion to approve the minutes from July 16 and 21, 2020 with corrections. Simek seconded. Motion carried.

Hokana made a motion to approve the vouchers. Sand seconded. Motion carried.

Sheppard updated the Commission on issues with Covid and the November General Election. Precincts will need to be established by August 30th. After some discussion, Sheppard will update the Commission at the next meeting, August 18th after she has a discussion with Trinity Bible College and the use of their fieldhouse.

Clerk of Court Andi Schimke joined at 9:25 to discuss the Community Service contract signed for the next year. Jamestown Community Corrections Director Sarah Frohlich and Board member Pam Fosse from Jamestown Community Corrections joined the meeting at 9:26. Oakes Police Chief Matt O'Brien discussed his thoughts on their take-over of the whole process. Sarah discussed the procedure. Currently Dickey County pays \$180 per case ordered by the judge and the subject pays \$50. With the recommendation of the States Attorney, Sand made a motion to authorize the States Attorney's office to terminate the contract with Jamestown Community Corrections. Simek seconded. Roll call with Hamar yes; Hokana yes; Sand yes; Simek yes; Roberts yes. Motion carried. The States Attorney's office will work with O'Brien to develop an agreement with the Oakes Police Department for the facilitation of community service.

Administrative Assistant Shirlene Wagner joined the meeting at 9:30. Residents Don Meidinger and Joyce Ballard joined the meeting at 9:55

Sheppard presented a Bond counsel agreement that is required by the USDA Rural Development for the basement project. The States Attorney's office has reviewed and approved of the contract. Sand made a motion to sign the contract. Hamar seconded. Motion carried.

Hokana informed the Commission of the South Country Human Services meeting on August 10th in LaMoure.

Meidinger spoke with the Commissioners concerning the updating of septic systems, because of the change of ownership in property. Meidinger talked about the cost of the process and the financial strain that the policy could place on the residents of Dickey County, which includes soil testing. Health District Administrator Roxanne Holm joined the meeting at 10:20 via electronic means. After some discussion, a decision was made to have a special meeting of the Health District Board for clarification of the policy and procedure. Holm will set up the meeting and inform Meidinger so that he can attend. An invitation to the State's Attorney will be sent as well.

KLJ Engineer Bryan Tykwinski joined 10:51. DES/911 Coordinator Charlie Russell and Highway Superintendent Jeff Hagen joined the meeting at 11:10.

Tykwinski updated the Commission on the progress of the project on County Road #1. There should be a pay estimate on the project for the next meeting. Strata Corporation will hopefully start the safety project next week, after the on line preconstruction meeting.

Ballard spoke with the Commissioners concerning issues with truck traffic on County Road #1 and the condition of the road. Ballard felt that the trucks are breaking the law, because of being overweight. Ballard also felt there should be scheduled maintenance on the road and controlling of the truck traffic. Commission stated the road is a public road and any use on the road, as long as legal are not something they have control over. No action was taken by the Commission.

Hagen presented a utility permit from Dickey Rural Networks for placement of fiber optic cable on County Road #8 by Fullerton. Simek made a motion to approve the permit. Sand seconded. Motion carried.

Roberts presented a letter he had received from resident Jeanette Robb concerning the OPERA House. Robb is requesting a signature of support from the Commission on a grant/loan that the OPERA House has applied for through the USDA. The Commission felt more information would be needed. No action was taken.

The meeting went into recess at 12:30 and returned at 12:45.

Sheppard presented an e-mail from the architecture firm, Michael J Burns, concerning the use of Legend Technical Services, to complete the bid process for the asbestos removal in the basement of the courthouse. Simek and Sheppard had tried to contact an asbestos removal company in Jamestown, but they appear to no longer be in business. The e-mail stressed the reasons to use the firm. After some

discussion, Simek made a motion to sign the agreement in the amount of \$3,050. Hamar seconded. Motion carried.

Sheppard presented a revised contract with Michael J Burns architect firm for the basement project. Revisions had been made, that were required by USDA. Simek made the motion to sign the contract to meet the USDA requirements. Hamar seconded. Motion carried.

Sheppard presented a Resolution of Support that had been signed earlier for the CDBG grant that was applied for through the South-Central Dakota Regional Council (SCDRC). SCDRC had requested another form to be signed. Sand motioned to sign the form. Hokana seconded. Motion carried.

The budgets were reviewed for 2021. After some discussion and changes made, Sand made a motion to accept the preliminary budget. Hamar seconded. Motion carried.

Hokana made a motion to adjourn at 1:40.

Commissioner Meeting August 18, 2020

Commissioner John Hokana called the meeting to order at 9:15. Present were Thor Sand, Joel Hamar, and Vice-Chairman John Hokana. Commissioners Dean Simek and Marke Roberts were not in attendance. The media was not present. The Pledge of Allegiance was recited. 4-H Agent Danielle Dinger was in attendance by electronic means. Resident Justin Meidinger was also in attendance.

Additions to the agenda

Pheasant Lake meeting

Dickey County property and haying

Justin Meidinger and OPERA Inc.

Hamar made a motion to approve the minutes from August 4th the corrections. Sand seconded. Motion carried.

Hamar made a motion to pay the vouchers, with the addition of Job Service North Dakota for unemployment claims in the amount of \$2,032.49 and corrections due to clerical mistakes. Sand seconded. Motion carried.

Sand made a motion to approve the financials from July, 2020. Hamar seconded. Motion carried.

Meidinger spoke with the Commissioners concerning the request presented at the August 4th meeting for support of the County Commissioners for a grant and loan application presented by the OPERA Inc. to the USDA. Meidinger updated the Commission on the costs associated with the project they are seeking assistance on. Discussion followed concerning the funds OPERA Inc. has and their ability to repay the loan. After some discussion, Sand made a motion to have acting chairman sign for Certificate of Significant Community Support for the OPERA Inc. project. Hamar seconded. Motion carried.

Hamar updated the Commission on a meeting held at Pheasant Lake on Saturday, August 15th concerning the formation of a recreational district. The recreational district could be taxed the same as a municipality, with Century Code restrictions to the amount levied. Sheppard stated that resident Jim Grueneich, who is the new President of the Homeowners Association has requested to be on the agenda for the regular scheduled Commissioner meeting on September 15th. Grueneich has also requested information from Sheppard so that they can submit the information needed to the Commissioners at that meeting.

Hamar requested information concerning county land owned by the Dickey County Water Board that is being used by residents of Dickey County. Sheppard stated that the Water Board had received \$450 in rent money in 2020. Discussion followed concerning how county land should be handled. A bid process could be done during the winter for the next haying season, so that all residents could be bid on the use of that land owned by Dickey County, while getting the land cleaned up every year. Having a term of three to five years would be beneficial. Information would be passed on to the Water Board so that they may follow suit with the county.

NDSU Extension Administrative Assistant Shirlene Wagner joined the meeting at 10:00 via electronic means.

Dinger updated the Commission on the success of the on-line premium sale for this year. The amount that was needed to be raised was exceeded. Dinger stated that Intern Samantha Pernsteiner saw that the total was going to fall short and Pernsteiner did a phenomenal job of calling people in the county. The donations came in above their expectations, raising \$13,860 when the need was \$11,713. Dinger stated they are currently working on a letter that will go out to thank all of the donors for their assistance. Hamar thanked Pernsteiner for her hard work this summer and on this project.

Sheppard updated the Commissioners on the voting precincts for the November General Election. Discussion followed concerning the difference between mail-in voting versus absentee ballot voting. On the recommendation of Sheppard, Hamar made a motion to have two vote centers where

each resident can vote in either vote center within Dickey County, one at Trinity Bible College Fieldhouse and one at the Oakes Community Center. Due to the Covid 19 pandemic and social distancing, the Fullerton Precinct will not be used for the November election. There will be an absentee ballot election board that meets at the Dickey County Courthouse to process all absentee ballots received. Sand seconded. Motion carried. Sheppard stated that there will be a locked ballot drop box at the Dickey County Courthouse and one at the Oakes City Hall. Sheppard will work to get the word out of the change and to encourage all residents to vote.

Sheppard updated the Commission on the status of the basement project. As the documents had been reviewed by States Attorney Radermacher, Sand made a motion to sign the Resolution of members or stockholders and the Loan Resolution forms required by the USDA. Hamar seconded. Motion carried.

Discussion followed concerning the options for Interim financing for the basement project. Sheppard spoke with a financial institution and they had stated 4.5% interest. Sheppard had received information from Bond Counsel John Shockley that there was interim financing for 0.5% interest. Sand made a motion to take the 0.5% option with the Bond Counsel. Hamar seconded. Motion carried.

Sheppard discussed with the Commission about the running of updated cabling in the basement during construction. IT Consultant Jamie Nelson is requesting that drop ceilings be used in the basement, which will hide all the wiring, instead of using a track system. Sheppard will verify with the State Historical Society if they would have an issue with that change. Commission felt that the drop ceilings would be more appealing to the public eye.

Hamar made a motion to sign the 2021 budget notification for the newspaper and set the preliminary budget hearing date of September 15th at 1:00 pm. Sand seconded. Motion carried.

KLJ Engineer Bryan Tykwinski and Highway Superintendent Jeff Hagen joined the meeting at 10:58.

Tykwinski updated the Commission on the bridge inspection report received from the ND Department of Transportation. Work will need to be done on one bridge on County Road 8, which Tykwinski has asked Strata Corporation that is currently doing work for Dickey County to give a quote to replace rip rap at that bridge. Discussion followed concerning a bridge north of Monango in Valley Township on section 9 and 16. Tykwinski will review options for that bridge, as well as check if there is any federal funds for repair of that bridge.

Tykwinski stated that the highway safety projects should be finished on County Road 8 this week and then will move to County Road 14 to finish that part of the project. Erosion on County Road 14 is worse than original bid at so there may be additional costs.

Tykwinski presented a progress payment for the County Road #1 project in the amount of \$183,118.41. Sand made a motion to approve the estimate for payment. Hamar seconded. Roll call with Hamar yes; Sand yes; Hokana yes. Motion carried.

Hagen updated the Commission on the status of drain on County Road 3 east of Oakes. The contractor will soon be laying pipe. Hamar made a motion to sign the Permanent drain application and to send it to the State Water Commission. Sand seconded. Motion carried.

Hamar made a motion to sign the 5-year contract with the Oakes Police Department for the administration of the community service program for Dickey County. Hokana seconded. Motion carried. Hokana commended Police Chief Matt O'Brien for his work on the project.

Hokana updated the Commission on the monthly South Country Zone meeting.

Hokana made a motion to adjourn the meeting at 12:05.

Salaries		154,026.88	57586-57627
Cities, Townships, Schools	Cities, Townships, Schools	76,274.79	106538-106579
Ameripride Services INC.	Rug Services	212.83	106580
AT&T Mobility	Scott and Dan County Cell Phone	59.46	106581
Creative Product Source Inc	Dickey County Note Pads	216.00	106582
Dickey County Leader	Tax List- Invoice 57346	409.50	106583
Farnams Genuine Parts	Oil and Battery	148.48	106584
Horner Steve	Reimbursement for gas	25.80	106585
House of Glass Inc	Closer W/Parallel Arm on East Door	500.41	106586
Montana Dakota Utilities	Pheasant Lake Lighting	95.80	106587
ND State Surplus Property	Disaster Supplies	100.00	106588
Pierson Ford-Lincoln Inc	Oil Change	51.45	106589
Quality Quick Print	Dickey County Decals and Magnets	132.00	106590
Q & N Corporation	Hp LaserJet Pro Copier, Lg Tower, 24' Monitor, Apc Power	2,875.99	106591

Q & N Corporation	Lenovo ThinkPad, Surge Protector Outlet, Dell OptiPlex, State Drive, Logitech Combo	2,021.48	106592
Radermacher Law Firm P.C.	DC Special Assistant States Attorney	4,000.00	106593
Software Innovations	Fund Accounting, Payroll	8,525.00	106594
South Central Dakota Regional Council	Administrative Fees Final Payment	1,500.00	106595
Steven Lust Automotive	Oil Change 2016 Chevy Tahoe	67.43	106596
True Value- Ellendale	Trimmer Line for Park Board	34.99	106597
True Value- Ellendale	Quick Link, Land Fabric, nylon gnd hose, trimmer line, battery, towels, bulbs	177.93	106598
Economy Oil Co	Red #2	841.05	106599
Kadmas Lee & Jackson INC	Dickey ER Site	3,423.47	106600
Southeast Water Users	Utilities	46.30	106601
Michael J Burns Architects LTD	Design Development, Construction	5,371.60	106602
Ellendale Country Club	JDA Grant	2,500.00	106603
Flaherty Don	Mileage to JDA Meeting	19.55	106604
Henning Bridget	JDA Meeting Mileage	19.55	106605
Ranch House	Room Rent for JDA Meeting	25.00	106606
Rural Ideas Networks	Virtual Innovation Lab Fee	3,000.00	106607
Schnell Gary	Mileage to JDA Meeting	20.70	106608
Dickey County Leader	DC Leader Subscription	38.00	106609
North Dakota State University	#10 Business Envelopes	55.00	106610
True Value- Ellendale	Fair Building Key	1.49	106611
Dickey Rural Networks	Dickey 911 Trunks	231.00	106612
Ellendale City Auditor	Courthouse, Sprinkler, Hwy, Park and Weed Board Utilities	1,277.70	106613
Community Volunteer EMS OF LaMoure	Ambulance Collections, SAD	102.65	106614
Kulm Ambulance Corps Inc. C/O Robin Hehr	Ambulance Collections, SAD	384.96	106615
Edgeley Ambulance Services	Ambulance Collections, SAD	205.31	106616
Oakes Volunteer Ambulance Service	Ambulance Collections, SAD	898.24	106617
Ellendale City Auditor	Airport, SAD, Ambulance	1,316.24	106618
Oakes City	Airport SAD	341.02	106619
Garrison Diversion	Collections, SAD	990.02	106620
James River Soil Conservation 975	Collections, SAD	663.08	106621
Ellendale Fire #2	Collections- Ellendale SAD	464.08	106622
Oakes Fire #3	Collections-Oakes- SAD	450.90	106623
Dickey County Senior Citizens	Tax Collections	731.22	106624
Dickey County Historical	Tax Collections, SAD	182.83	106625
State Treasurer	State Medical, Clerk of Court Fees, Siren	3,044.94	106626
Dickey County Treasure	Clerk of Court Fees	540.00	106627
Human Services	Monthly Expenses	30,540.25	106628-106642
voided	voided	voided	106643-106646
ND Public Employees	BCBS	42,930.00	106647
ND Public Employees	LIFE INS	411.65	106648
ND Public Employees	BCBS-HD	7,141.40	106649
ND Public Employees	LIFE INS HD	241.72	106650
ND Public Employees	DEF COMP	892.25	106651
ND Public Employees	DEF COMP HD	262.50	106652

Discovery Benefits	Flex	801.67	106653
voided	voided	voided	106654
ND Public Employees	Retirement	18,433.95	106655
Discovery Benefits	Cancer	50.00	106656
Job Service ND	Unemployment	2,032.49	106657
ARC	Security Plastic Ballot Bags- Election	94.03	106658
Arcasearch Corporation	Imaging of Commissioner, Water minutes	4,385.05	106659
Balco Uniform	Armor Skin Suspension System	52.39	106660
Chads Electric Inc	Shed Power	291.52	106661
Cole Paper	Perforator paper, Bowl Cleaner, Gloves, Towels, Luxury Foam Handwash, Brush motor	1,087.72	106662
Dakota Plains Credit Union	Gasoline for Law Enforcement Vehicle, Sprayer	990.79	106663
Dakota Plains Credit Union	Quarterly Postage Machine Rent- ss	80.85	106664
Dan Blondo	Labor of Building Sneeze Guards- Courthouse	315.00	106665
Dickey County Leader	Legal June Min, Fema job, Tax List	2,167.75	106666
Dickey County Hwy Dept	Fuel for Law Enforcement Vehicle	511.10	106667
Dinger Danielle	Mileage and Meeting- 4H Training	63.64	106668
Election Systems & Software Ince	DS2, 4GB Thumb Drive	1,068.36	106669
Farmers Union Oil Co	Tire Repair on Tahoe	20.00	106670
Information Technology Dept.	Holly- exchange email, azure ad pla, net motion vpn client, ssl vpn client	882.70	106671
Innovative Office Solutions LLC	Glue Sticks, Markers, Folders, Sharpies	92.52	106672
Jerry Ernst	Safety Boots	109.99	106673
Lematta Wonada	Mileage and Meal to Aud/treasurer convention	222.46	106674
Lexisnexis Matthew Bender	ND Century Code	366.46	106675
Olson Denise	Mileage for Assessment	75.33	106676
Quill Corp	Sandwich bags, outlet surge, black pens- all for election	288.32	106677
Quill Corp	Kleenex Facial Tissue-SS	15.84	106678
Ramkota Hotel- Bismarck	Room Charge- W Lematta, W Sheppard	172.80	106679
Sheppard Wanda	Gas in County Car- Meal	53.00	106680
Software Innovations	Max Levy, Tax Statement Package Taxation	3,100.00	106681
Travelers CL Remittance Center	Insurance Change	1.00	106682
Michael Thorpe	Safety Boots	195.00	106683
Wertz Cary	Ink for Printing for Park	206.28	106684
Ace Industrial Supply	Gloves, Torch, Tape, Hand Cleaner, Air Ratchet	601.00	106685
Ameripride Services INC.	Rug Services	685.88	106686
Blumhardt Chevy Pontiac	Fixed AC on Hwy Pickup	970.48	106687
Dakota Plains Credit Union	Tank Renewal	205.00	106688
Department of Transportation	BRC-1100(020)- 1 Mi s & 5 mi s of Fullerton	222.04	106689
Economy Oil Co	Fuel for Hwy Department	13,882.65	106690
Farmers Union Oil Co	Unleaded Gasoline, Fuel oil No. 2, Labor to Level the tank	2,029.48	106691
Farnams Genuine Parts	Governor, air filter, HD wipers, pigtail, parts	148.19	106692
Fastenal Company	PB Dom, Fling Toplk	573.50	106693
Fullerton City Auditor	Utilities	20.00	106694
German Trucking	Gravel Hauled from Bear Creak	20,525.41	106695
Hansen Scot	Crushed Gravel	1,191.30	106696
John Deere Financial	JD Grader	38,641.06	106697
John Deere Financial	Mower Blades, T Bolt Hose Clamp	76.97	106698
Midstate Equipment & Supply	Maxwell NUVO Spec3405	26,919.95	106699

North Dakota One Call	Locate Request- April- June	21.60	106700
Northwest Tire & Auto Service	Tires	477.84	106701
Oakes Truck & Trailer	Upper Rad Hose, Pins Belly Dump Stop	168.32	106702
Ottertail Power Company- Fergus Falls	Oakes Garage Utilities	70.15	106703
Team Laboratory Chemical LLC	Fine Road Patch	1,373.00	106704
True North Steel	Culverts	10,214.56	106705
True Value- Ellendale	Husg Premix Fuel- Trimmer Line,	88.93	106706
Waste Management	Waste Pickup	57.69	106707
Modern Marketing	Drug Test Pouch-Marijuana	95.99	106708
Office of Attorney General1250	24/7 Program	1,365.00	106709
Pharm hem	Sweat Patches Tested	199.85	106710
Dakota Plains Credit Union	Car Wash for the VSO Van	29.99	106711
Dickey County Hwy Dept	Gasoline for VSO Van	147.99	107112
Agweek	Agweek Subscription	45.00	106713
Dickey County Leader	Advertising	25.00	106714
Fullerton Farmers Elevator	24-D	554.63	106715
Nutrien AG Solutions	Plainview, DYE big foot	564.80	106716
Oakes Times	Help Wanted AD	25.60	106717
Postmaster- Ellendale	Annual Post Office Box Fee	56.00	106718
True Value- Ellendale	Shop Supplies	68.54	106719
Warne Chemical and Equipment Co.	Solenoid Valves	324.90	106720
Weis Terry	Safety Goggles	61.84	106721
ND Association of Counties	6% wireless 911	463.75	106722
ND State Radio	2nd quarterly Billing- 911	13,547.50	106723
Dakota Valley Electric Coop	Wilson Dam, Hwy, and Guelph Tower Utilities	231.00	106724
Dickey Rural Networks	SS Phone charges, Phone charges	1,609.58	106725
Montana Dakota Utilities	courthouse, Fullerton Shop, Weed Board Building Utilities	1,270.05	106726
NDSU Extension Service- AG Budget	Danielle and Breana salaries for the county part	13,262.07	106727
Q&N Corporation	Microsoft office, apc, Monitor, Apple iPad, Epson warranty, printer, paper, Scanner, Ink	10,307.88	106728
Human Services	Monthly Expenses	19,068.59	106729-106744
Dakota Improvement	Emergency Grade Raise	183,118.41	106745
ND Public Employees Retirement	Retirement	18,446.03	106746
ND Public Employees Retirement	Retirement HD	2,938.23	106747
ND Public Employees Retirement	Def Comp	892.25	106748
ND Public Employees Retirement	Def Comp HD	262.50	106749
Aflac	Cancer	2,843.49	106750
Delta Dental Plan of MN	Dental	2,206.75	106751
Ameritas Life Insurance Corp	Vision	483.12	106752
Discovery Benefits	Flex	801.67	106753

Marke Roberts, Chairman

Wanda Sheppard, Auditor