Commissioner Meeting August 7, 2018

Commissioner Joel Hamar called the meeting to order at 9:00. Present were Thor Sand, John Hokana, Marke Roberts, and Chairman Joel Hamar. Dean Simek was unable to attend. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Culvert issues on County Road #3 at 111th Ave.

County Road #3 east of Oakes

Recount of Roland Reimers

Parking lot

Treasurer Gail Veland joined the meeting at 9:30.

Roberts made a motion to approve the minutes for July 10th, 12th, and 17th with changes. Sand seconded. Motion carried.

Hokana made a motion to approve the vouchers including an additional voucher in the amount of \$254 to Dakota Valley Electric, except the voucher for ND Department of Emergency Services in the amount of \$129,015.88 as Sheppard stated there is an issue with the total that is being researched. Sand seconded. During discussion, Veland requested approval to purchase a 2-year CD with Dakota Plains Credit Union in the amount of \$500,000 at an interest rate of 2.85%. Sand seconded. Motion carried.

Roberts made a motion for the Dickey County Treasurer to purchase a 24-month CD from Dakota Plains Credit Union in the amount of 500,000. The internal policy of the County of Dickey is to require two signatures, one from the Treasurer's Office and one from the Auditor's Office. This is governed by the County, not the bank. Hokana seconded. Motion carried.

DES/911 Coordinator Charlie Russell, Pete Nelson from Wanzek, and Warren Sakry from Xcel Energy joined the meeting at 10:05.

Nelson and Sakry gave an update on the Foxtail Wind Tower project. Pictures were given showing what they are currently working on and planning to accomplish before winter comes. The groundbreaking ceremony is Thursday, which is open to the public. When asked about employees, Nelson stated they could employee a couple more operators. They stated they are working with farmers, with combine activity starting.

Highway Superintendent Jeff Hagen, Weed Board Secretary Amy Sand, and Weed Officer Terry Weis joined the meeting at 10:30.

Weed Board Secretary Sand and Weis joined the meeting to discuss the Weed Board budget for 2019. Discussion followed concerning their budget and where cuts could be made. The discussion included changing the percentage paid by landowners for the chemical cost share program. For the purpose of preliminary budget requirements, the suggested cuts from the Commissioners will be used until the Weed Board reviews the changes in the August meeting.

KLJ Engineer Chad Peterson joined the meeting at 11:20. Peterson updated Commission on the status of the chip seal project on County Road 2 and 3. Contractor is planning to fog seal Thursday and Friday, August 9th and 10th and the striping should be done next week Fog seal of the parking lot at the courthouse will be done next week, after the city of Ellendale sweeps the parking lot.

Peterson gave an update on the bridge projects for 2019. The final plans are due Friday, August 10th. The total cost has decreased some with an expectation of approximately \$150,000. So, the road closing will not hinder harvest, the end date for the contract will be August 31st.

Hagen received a quote to stripe the parking lot in the amount of \$1,375. It may be cheaper, as the prior lines were marked before it was chip sealed.

Hamar informed the Commission of a phone call received concerning Dickey County #3, east of Oakes. The Commission have not forgotten the project, but have not had the funding to complete that project at this time.

Roberts reported to Hagen concerning culverts at the intersection of County Road 3 and 111th Avenue. One culvert that goes through the intersection has water going into the culvert, but there is no outlet of water that can be located for that culvert. Russell stated he thought Moore Engineering had drawn the intersection in 2009 and he would look to see if he could find information on that. There is also drop offs 5 feet deep that residents feel is a safety risk. Hagen stated he would look into the problem.

Russell spoke with Commissioners concerning the letter received from the City of Oakes concerning the city requesting Russell to take over the responsibility for the emergency sirens. Russell will put together an agreement for both Ellendale and Oakes to agree to and sign. The agreement will clarify that the County takes on no financial responsibilities for parts for the sirens. Russell currently is working with Ellendale, but there is nothing in writing. The agreement will be signed by each city.

Russell informed the Commission that the city of Ellendale declared an emergency because of the 8-inch rain event. The current count of properties with issues is 24 homes, one apartment complex, and two churches. ND Volunteers Organizations Active in Disasters (VOAD) will be coming in to help.

Sheppard presented a temporary liquor license from Harvest Inn Inc. for a special event at the Guelph Gym on September 1st and 2nd. Sand moved to approve the application. Roberts seconded. Motion carried.

Sheppard presented a local permit from Hole–In–One Foundation for a raffle at Oakes Golf Course on August 18th for the purpose of helping those that have fallen on bad times. Roberts made a motion to approve the permit and waive the fee. Hokana seconded. Motion carried.

Sheppard presented the lease paperwork on the new motor grader with John Deere Financial. Sand made a motion to sign the lease. Hokana seconded. Motion carried.

Clerk of Court Andi Schimke joined the meeting at 12:15 to discuss the Community Service contract with Jamestown Community Correction Program for 2019. The contract includes an increase of \$5 per case. Hokana made a motion to sign the contract. Roberts seconded. Motion carried.

Meeting went into recess for lunch at 12:25, and returned at 1:30. -

Possible budget cuts were reviewed. Discussion followed and cuts in the amount of \$30,179 were made.

Salaries for 2019 were discussed. A step on the scale plus a 2.5% cost of living will be included in the preliminary budget.

Hokana made a motion to approve the preliminary budget. Sand seconded. Motion carried. Hamar thanked all involved in the budget process. The budget meeting was set for September 18th at 1:00 pm.

Roberts made a motion to adjourn at 4:25.

Commissioner Meeting August 21, 2018

Commissioner Joel Hamar called the meeting to order at 9:45. Present were Thor Sand, John Hokana, Marke Roberts, Dean Simek and Chairman Joel Hamar. The media was not present. The Pledge of Allegiance was recited.

Additions to the agenda

Update on culverts on Dickey County #3

Wind farm ground breaking

Sand made a motion to approve the minutes of August 7th with corrections. Roberts seconded. Motion carried

Simek made a motion to approve the vouchers, with the additions of Montana Dakota Utilities in the amount of \$786.81 for the Highway Shop and to the Department of Emergency Services and other Dickey County taxing entities in the amount of \$132,075.49 to pay back FEMA funds not used and to refund to the taxing entities the additional 3% paid by the state of North Dakota for FEMA projects from the 2011 disaster. Hokana seconded. Motion carried.

Treasurer Gail Veland and Sheriff Chris Estes joined the meeting at 10:00.

Roberts made a motion to approve the Financials from July, 2018. Sand seconded. Motion carried.

Commission discussed training that is part of the contract with The Village. Dickey County has contracted with The Village, an Employee Assistant Program provider, to provide training/counseling services to all employees and their families. October 3rd and 4th is a set of dates that The Village has open at this time. The discussion included type of training and whether the county offices would be closed during that time. Roberts asked if any of the training would be covered under our Risk Management program. Sheppard will check with Rick Manager Cresta Miller about that. After the Courthouse staff meeting tomorrow, there will be a short department head meeting at 10:00 to discuss.

Simek made a motion to recess the meeting at 10:40. Sand seconded.

Chairman Hamar called to order the USDA Grant Public meeting to order. Hamar read the notice placed in the Dickey County Leader. DES/911 Coordinator Charlie Russell, Highway Superintendent Jeff Hagen, and KLJ Engineer Chad Peterson joined the meeting at 10:47. There was no other in attendees for the meeting and no comments were made. Hamar stated he would entertain a motion to close the USDA Grant Public meeting. Roberts so moved. Sand seconded. Motion carried.

The Commissioner meeting reconvened at 10:55.

The Commission appointed to Simek to represent Dickey County as a delegate for the ND Association of Counties annual meeting in October.

KLJ Engineer Chad Peterson states that the final plans for the bridge project for next year has been submitted. The process has changed on projects using federal funds. The construction engineering has to be bid through a Request for Proposal procedure if the project uses federal funds. The County will need to go through that process, as the bid opening date for the project is October 9th and there are several steps that will need to be completed. This process is only for the construction engineering portion of the project. Sand made a motion to approve to have Hagen work through the

DOT process for this project. Simek seconded. Motion carried. The Committee required to complete the process will include Hagan, Simek and Sand. The process will take approximately 4 weeks.

Hagen stated the striping in the Courthouse parking lot should be completed this weekend Hagen presented 24 utility permits from South East Water Users. The permits cover many roads throughout the county, as they are expanding their service area. Simek made motion to approve all permits. Hokana seconded. Motion carried. All fees have been paid

Hagen stated he had not had a chance to look at the culverts east of Oakes on Dickey County #3. Hagen will contact Roberts when he goes out to look at the issues.

Sheppard submitted the Construction and Maintenance agreement for the bridge project in 2019 for the Chairman's signature. Sand made the motion to sign the agreement. Simek seconded. Motion carried.

Russell stated that he had not finalized the agreement for maintenance on the sirens in Ellendale and Oakes.

Hamar requested more information from Russell on the e-mail he had received from LaMoure County concerning the meeting on August 24th at the LaMoure Courthouse concerning the funds forwarded to State Radio and why there is such a large increase in 2019. Roberts will plan to try attend that meeting so that the Commission are more informed as to what is going on.

Russell updated the Commission on the damage assessments just completed because of the rain event in Ellendale. Hamar had attended the town meeting, as to show support of the county.

Clerk of Court Andi Schimke joined the meeting at 11:36 to update the Commission on her grant for 2019. Schimke stated that the sound equipment for the court room on the grant is being supplied by the state of North Dakota in the next couple months. The state is using Dickey County as a pilot project for this microphone system.

Sheriff Estes informed the Commission that the city of Oakes is asking if the county would like to purchase their radar trailer for \$2,000. The trailer not only displays the radar speed of on-coming traffic, but also records traffic patterns. Estes stated he would have room in his budget and would offer \$1,500. Commission stated to go ahead and make the offer.

Estes had located a 40-foot storage container with doors on both ends. The container would be placed out at the highway shop. Estes will look to get the container in October for storage.

Sheppard presented a quote for labor and materials to install a new pressure system in the courthouse in the amount of \$1,949. Sand asked if the basement project would fix the problem when all the pipes are replaced. A decision was tabled until the next meeting and Sheppard will talk with the Environmental Services staff concerning the issue.

Hamar and Hokana updated the Commission on the Wind tower ground breaking he attended August 9th. Senator Heitkamp and representatives from Senator Hoeven and Representative Cramer were in attendance. Hamar stated this is a significant project for Dickey County.

Commissioners reviewed the budget notice that will go out in the Dickey County Leader on August 30th.

Hokana made a motion to adjourn at 12:20 pm.

Salaries		151,579.4	6 54977	-55100
Cities, townships, schools	Cities, Townships, Schools	71,63	7.92	101189- 101223
First State Bank of ND- Oakes	Transfer from Starion to First State Bank	2,000	,000.00	67332
Community Volunteer EMS of LaMoure	Ambulance Collections	111.9)2	101224
Kulm Ambulance Corps Inc. c/o Robin Hehr	Ambulance Collections	419.7	'2	101225
Edgeley Ambulance Service	Ambulance Collections	223.8	35	101226
Oakes Volunteer Ambulance Service	Ambulance Collections	979.3	3	101227
Ellendale City Auditor	Airport, Ambulance	1,459	.53	101228
Oakes City Auditor	Airport	396.2	.6	101229
Garrison Diversion	Collections, SAD	1,085	.29	101230

James River Soil Conservation 975	Collections, SAD	748.33	101231
Ellendale Fire #2	Collections. SAD	745.31	101232
Oakes Fire #3	Collections, SAD	275.51	101233
A&B Business Inc.	Note, Pstit, RLD4X6, 12PK, YW	36.74	101234
A&B Business Inc.	Desks, Keyboard, Labor -Dons Office, Drawer, Plate form	1,487.49	101235
Depuydt Law Office	Professional Services	750.47	101236
Dickey County Hwy Dept.	Gasoline for law enforcement Vehicle	933.04	101237
Dickey County Hwy Dept.	Fuel For Des Truck and Generator	341.64	101238
Dickey County Leader	Dickey County Leader Renewal	34.00	101239
Doubletree	Treasurer's Convention Room Stay	167.40	101240
Driver's License Guide Company	2018 I.D. Checking Guide	29.95	101241
Election Systems & Software INC	Ballots, Pre-Marked, Test Ballots	1,392.61	101242
Ellinger Aimee	State Fair, STTIC Judging, Shotgun	633.68	101243
Farmers Union Oil CO	Gas for the Tank, Fixed Starter on Truck	89.81	101244
Flaherty Don	Various TWP- Property Assessments	36.52	101245
Hesi LLC Recycling Service	Paper Recycling Bins	141.00	101246
Homewood Suites	Auditor Conf.	83.70	101247
Jamestown Community Corrections	Billings for Community Service	1,750.00	101248
Mahler's Village Variety	Card Holders, Markers, Leash, 3 Pencil Holders, 6 key holders	22.98	101249
Miller's Fresh Foods	Classroom Supplies	5.31	101250
Montana Dakota Utilities	Park Utilities, Courthouse Utilities	1,201.57	101251
ND State Surplus Property	Disaster Supplies	57.00	101252
ND State Surplus Property	Chestrig Disaster Supplies	15.00	101253
Neuharth Gary	Office Rent	250.00	101254
Overpayment Refund	Overpayment of 2017 taxes	74.49	101255
Q & N Corporation	Brother Drum Unit, Monthly Service Agreement, APC Battery Backup- court room	2,348.00	101256
Office of State Auditor	Audit fee for 2017 Audit	500.00	101257
Q & N Corporation	Flash Drives, Thumb Drives, Office Chair Wheels, Toner	458.00	101258
Quality Inn	DEM Training	167.40	101259

Sheppard Wanda	Notary Fee Reimbursement	36.00	101260
Simek Refrigeration	Work Done on Recorder AC	216.00	101261
Sorum Brian	Training- Desert Snow- Drug Interdictio-Fargo	105.00	101262
Starion Insurance Agency	AO Notary Bond- W Sheppard	50.00	101263
Stutsman County Auditor	Court Appointed Attorney	123.50	101264
Veland Gail	Treasurer's Convention Mileage, Meals	191.90	101265
Witness Fee	Witness Fee Reimbursement	57.70	101266
Witness fee	Witness Fee Reimbursement	57.70	101267
3D Specialties	Signs	83.48	101268
Anderson Brothers INC.	2014 cts Belly Dump	3,700.00	101269
D& B Repair	Work on AC Comp	363.00	101270
Economy Oil CO	Red Fuel, Gasoline	19,977.23	101271
Farmers Union Oil Co	Fuel, New Tank, Nozzle, Toggle Switch, Battery, Adapter, Tubes	2,805.82	101272
John Deere Financial	Lease Payment on New Motor Grader	37,693.29	101273
North Dakota One Call	Locate Requests- Quantity 6	7.20	101274
Oakes Truck & Trailer	Checked Clutch Adjustment - 19 International	77.70	101275
Retzlaff- R- Trucking LLC	Gravel Hauled ON DC 4,5,9 Haul Road	37,059.81	101276
Southeast Water Users	Hwy Utilities	45.60	101277
True North Steel	Helical Galva	11,465.16	101278
True Value- Ellendale	Tissue, Air Fresher, Lysol Cleaner	45.32	101279
Kadrmas Lee & Jackson INC	Structure Rehabilitations	5,000.00	101280
Dickey County AGR. IMPRO. Association	Butterfly Release Package- Oakes	114.66	101281
Dickey County Leader	Newspaper Renewal	34.00	101282
Kiser Breana	AG Alliance MTG, State Fair Supply, Crop ck	152.60	101283
Quill Corp	Toner	430.96	101284
Moore Engineering Inc	Yorktown- Maple, Task Order #2	4,131.51	101285
Bobbe Mark	Mileage to Commission Meeting-Budget	11.77	101286
Carlson Brandon	Mileage to Commission Meeting-Budget	23.54	101287
Ohnstad Twichell PC	Elliott Drain Reassessment 2018, Right of way	2,546.27	101288
Moore Engineering Inc	Dickey County Drain #1	2,565.00	101289
Haak Princess	Postage	7.92	101290
Moore Engineering Inc	Gen, Richter Complaint, Hillsland- Klipped	892.50	101591

Ohnstad Twichell PC	Quandt Pro, Gen, User Permit, Richter-Raderm	3,462.14	101292
Dakota Electronics	Antenna, Adaptions, Cable	513.45	101293
ND State Radio	Quarterly 911 fee	7,969.70	101294
Oakes Volunteer Ambulance Service	CAD YRLY Agreement	907.20	101295
Q & N Corporation	USB Wall Charger	36.00	101296
US Records Midwest LLC	Replace Canvas Jackets	1,677.45	101297
AT&T Mobility	PIO, Courthouse, Road, 911 Phone Bill	484.73	101298
Ellendale City Auditor	Courthouse, Sprinkler, Park, Hwy, Weed building Utilities	1,296.55	101299
True Value- Ellendale	Towels, Water, Rope, Bulbs, Twine, Breaker, Hacksaw, Hose, Tubing	298.63	101300
Human Services	Monthly Expenses	7,379.76	101301- 101321
Discovery Benefits	Cancer	75.00	101322
ND Public Employees Retirement	BCBS	48,881.18	101323
ND Public Employees Retirement	BCBS-hd	4,969.44	101324
ND Public Employees Retirement	Life Ins	574.89	101325
ND Public Employees Retirement	Life Ins-HD	136.41	101326
DC Water Board	Transfer remaining balance to water board	41.07	101327
Dakota Plains Credit Union	Payroll Transfer	150,000.00	101328
State Treasurer	State Medical, clerk of court fees, SIRN	3,133.20	101329
Dickey County Treasurer	Clerk of Court Fees	980.50	101330
Dakota Plains Credit Union	Purchase of 2-year cd	500,000.00	101331
ND Public Employees Retirement	Def Comp	2,371.42	101332
ND Public Employees Retirement	Def Comp HD	236.00	101333
Lovell Improvement Project LLC	Culvert Cost Share	8,028.00	101334
Discovery Benefits	Flex	1,756.32	101335
A&B Business Inc.	Envelops, Sticky Note, File Sorter	65.61	101336
Dakota Plains Credit Union	Gasoline for law enforcement Vehicle	388.40	101337
Dickey County Fair Board	Taxes Collected	24,552.00	101338

Dickey County Leader	Comm mins, Notice of Expiration	995.40	101339
Ellinger Aimee	Camp in Washburn, Fair Judging	339.80	101340
Farmers Union Oil Co	Oil Changes on the 17' Ford and the 16 Ford	97.12	101341
Farmers Union Oil Co	Weed Control for the Courthouse Lawn	162.50	101342
Fremstad Law	Refund on Paper Service- Charged to much Mileage	21.75	101343
Hamar Joel	Mileage to Budget Meetings	11.99	101344
Hokana John	Mileage Budget Meeting	69.76	101345
Information Technology Dept.	Net motion Client, Multifacter Auth, WAN ACCESS, Holly h County Exchange email	842.05	101346
Innovative Office Solutions LLC	Notary Stamp	35.50	101347
JR'S Repair & Construction	Cell Head Set	125.00	101348
Law Enforcement Systems INC	Case Management File Envelopes	60.00	101349
Montana Dakota Utilities	Courthouse Utilities	1,215.40	101350
Mercy Hospital of Valley City	Hospital Bill for Defendant	337.76	101351
Oakes Tire Center	Tire Repair on 2015 Ford Utility	22.00	101352
Overpayment Refund	Paid Abatement for 2017 Mobile home taxes	199.04	101353
Pearce Durick	FEMA Legal Fees for April	3,075.00	101354
Q & N Corporation	Black Toner Cartridge	63.00	101355
Q & N Corporation	HP Ink for States Attorney Office	485.99	101356
Q & N Corporation	Brother Toner, Monthly Service Contract, HP LaserJet Printer, Sheet Paper Tray	3,261.00	101357
Quality Quick Print	Orange Shirts- Safety Night	300.00	101358
Roberts Marke	Mileage to Budget Meetings	67.58	101359
Simek Dean	Mileage Budget Meeting	37.06	101360
Simek Refrigeration	Work done on AC in Court Room	238.00	101361
Software Innovations	Taxation 2.9.0	6,090.00	101362
Starion Insurance Agency	Notary Bond, adding 14 CTS Belly Dump Trailer, Adding JD Motor Grader	632.00	101363
Travelers CL Remittance Center	Boiler and Machinery Insurance	1,459.00	101364
Economy Propane LLC	140 Gallons Propane Oakes Shop	152.60	101365
Farmland CO-OP	Fuel Card Control	870.60	101366
Farnams Genuine Parts	Oil Drain plug, hose fitting, coupling, battery, socket, wiring boot, tra cable	378.45	101367

Farmers Union Oil Co	LP Gas Bottles, New tanks, Bearing, Diesel fuel, Fuel Transfer Hose	1,888.29	101368
Fastenal Company	DeWalt	68.29	101369
Montana Dakota Utilities	Utilities	786.81	101370
Montana Dakota Utilities	Fullerton Shop Utilities	94.22	101371
Napa Parts Supply INC	Fuel Line, Clamp, Coupler, Antifreeze	36.40	101372
Oakes Tire Center	10w30 TMS Bulk, Multi-Vehicle 55-Gal Drum	1,780.80	101373
Ottertail Power Company- Fergus Falls	Oakes Garage Utilities	42.70	101374
Praska's Hardware Hank	Roundup-Oakes Shop	14.99	101375
Retzlaff- R- Trucking LLC	DC 3C, DC 3C/Maple, DC 3, DC 9, HAUL ROAD	31,561.44	101376
Team Laboratory Chemical Corp	Big John Glass Cleaner, Fine Road Patch Fifty Bags	747.50	101377
Waste Management	64 gal toter rel	54.92	101378
Office of Attorney General- 1250	24/7 Program	405.00	101379
Michael J Burns Architects LTD	Preliminary Architectural Report for Loan	1,050.00	101380
Stutsman Correctional Center	Housed 2 different Inmates	3,315.00	101381
Dakota Plains Credit Union	Work Done on VSO Van	88.00	101382
Dickey County Hwy Dept.	34.2-gals, Gasoline	76.27	101383
Kiser Breana	Butterfly Release, Crop CK, Grazing day	221.82	101384
Mahler's Village Variety	Pencils, foam board, cups, folders, pens	49.89	101385
Aberdeen Chrysler Center	Work Done on lights on the weed Sprayer Truck	23.53	101386
Dickey County Leader	Notice of Meetings a Spraying	38.40	101387
Dickey County Hwy Dept.	Gasoline	858.82	101388
Farmers Union Oil Co	Propane	169.93	101389
Fullerton Farmers Elevator	Amine, Arctic, Coupler x mpt, Hose	550.34	101390
Montana Dakota Utilities	Utilities	102.76	101391
Postmaster Ellendale	Post Office Box Yearly Rent	54.00	101392
Q & N Corporation	Logitech M705	39.95	101393
True Value- Ellendale	Tempo, Fogger, Hose, Batteries	242.24	101394
Warne Chemical and Equipment Co.	Poly 20 Screen, Poly Strainer Gasket	69.79	101395
Dakota Valley Electric Coop	Guelph Towner Utilities	42.00	101396
Dickey Rural Networks	Dickey 911 Trunks	231.00	101397

ND Association of Counties	6%	488.67	101398
AT&T Mobility	PIO, Courthouse, Road, 911 Phone Bill	497.22	101399
Ameripride Services INC.	Rug Service	638.68	101400
Dakota Valley Electric Coop	Wilson Dam utilities, Dickey County hwy utilities	159.00	101401
Dickey Rural Networks	Phone Charges	1,163.48	101402
Kadrmas Lee & Jackson INC	Project CNOB-CNOC-1112(069), HWY 3 an Hwy 10 Chip Seal	3,435.74	101403
Mertz Const & Supply	Tape and Flash light, Blades, 2x4 light	110.90	101404
Human Services	Monthly Expenses	4,123.98	101405- 101422
Dickey County	2011 FEMA Payback	3,079.61	101423
Aflac	Cancer	3,546.33	101424
ND Public Employees Retirement	Retirement	24,842.82	101425
ND Public Employees Retirement	Retirement hd	2,523.09	101426
ND Public Employees Retirement	DEF COMP	1,621.42	101427
ND Public Employees Retirement	DEF COMP HD	236.00	101428
Delta Dental Plan of MN	Dental	1,465.20	101429
Ameritas Life Insurance Corp.	Vision	387.80	101430
North Dakota United	Dues	86.38	101431
Discovery Benefits	Flex	1,972.98	101432

Joel Hamar, Chairman Wanda Sheppard, Auditor