

Commission Minutes

November 1, 2011

Chairman Hokana called the meeting to order at 9:05 am. Roll call was taken with Joel Hamar, Dean Simek, Joel Durham and Chairman Hokana present. Gary White was not able to attend due to illness.

Additions to the Agenda

Update on the HUD employee

Update on the DOT meeting

County bond issue.

Hamar motioned to approve the October 18 minutes. Simek seconded. Motion carried.

The county bond for emergency work was approved by the Public Finance Authority and the Bank of North Dakota. Hamar motioned to have the auditor and Chairman Hokana sign the bond paperwork. Durham seconded. Motion carried.

Durheim motioned to have the auditor and Chairman Hokana sign the contract for highway crack sealing with Bargain, Inc. Simek seconded. Motion carried. Bargain, Inc. will make every effort to get as much crack sealing completed as possible this fall. The material for the crack sealing will be billed to the county in January, 2012.

Hamar motioned to approve the vouchers. Durham seconded. Motion carried.

Durheim reported that Dana Burns from Sunburst, Montana has accepted the position of highway superintendent. Burns plans to move to Ellendale and hopes to be at work on November 10th. Burns currently is employed as the city foreman in Sunburst. He has done geo-tech testing and has owned and operated a carpentry business with 8 to 10 employees. Burns also has paramedic training.

The auditor presented an appointment request letter from the South Central Human Service Center Advisory Council. Simek motioned to reappoint Joanne Merkel as the Dickey County representative to the South Central Council. Hamar seconded. Motion carried.

Treasurer Veland presented a corrected quarterly report, stating that the Job Development certificate of deposit (CD) that serves as collateral for a loan from Starion Bank to D&D Drive-in was listed under the pledge from First State Bank of North Dakota. The corrected report shows the CD with of Starion Bank. Durham motioned to accept the corrected quarterly report. Simek seconded. Motion carried.

Commissioner Durham reported that the Housing and Urban Development (HUD) hired Jamie Lagodinski from Edgeley as the replacement for Lola Martinson. Durham said that Jamie has experience as an apartment manager. Durham stated that the HUD office is open Mondays and Wednesdays. He also reported that the HUD board recently updated the policy manual with 7 or 8 policy changes.

Steve Frojen joined the meeting at 10:20 am to thank the commission for approving his budget and for all the support that he receives from the commissioners. Steve said he was unable to attend the budget hearing because he was the state delegate to the National Veteran Service Officers Convention in San Antonio Texas. Chairman Hokana thanked Steve on behalf of the citizens of Dickey County for his excellent service to the Dickey County Veterans.

Highway Superintendent Glynn reported that Commissioner Simek, Auditor Kuska and himself attended a meeting on October 18th with Paul Benning of the Department of Transportation. Glynn said the damaged pavement the contractor, Six D, is responsible for will probably get repaired next summer. Glynn will not sign off on the project until the repair work is completed. Discussion followed about the other ER projects in the county.

Glynn reported that Jim German is retiring from the county. Glynn will advertise for an employee to fill Germans' position.

Glynn reported that Ed Brauer explained the origin of the dike along the Dickey/Brown County line. The dike was built with a culvert installed in the 1940s by a group of farmers. Glynn told the commissioners that the county crew mowed the dike and that Brown County installed a culvert across the county line. Dickey County will install another culvert with an end-gate in the dike. Jim Brauer will remove some of the dirt so the level of the dike is below the level of the road. Joel Durham said that he'd disk the dirt from the dike into the field.

Robert Gemar attended meeting at 11:00 pm to discuss the culverts that the Fullerton Fertilizer Plant has placed. Gemar asked if there is a chance that the ditch can be cleaned or sloped to the south so the water will go to the existing drain on Gemar's land. Gemar told Glynn that the dirt can be placed on Gemar's field that borders the ditch. Glynn said he'd try to see what can be done.

Glynn and the commissioners discussed increasing the cost the county charges for mowing ditches and blading in 2012.

Durheim reported that Craig Martin, as member of the Water Board, requested that the county move the culvert installed near the Burkhardt residence to the location farther north, which is where the water board recommended that it should be placed initially. The commission agreed that the county will move the culvert to the location recommended by the water board.

Hamar motioned to open the Omitted Tax Hearing at 11:00 am. Durham seconded. Motion carried. Don Flaherty was present for the Omitted Tax Hearing.

Tax Director Flaherty told the commission that the city of Oakes sold an empty lot to individuals, which changed the status of the property from nontaxable to taxable. Flaherty asked the commission to approve the \$2,500 in value for property.

Simek motioned to place the parcel on the tax roles for an annual amount of \$2,500. Durham seconded. Motion carried.

Durheim motioned to close the tax hearing. Simek seconded. Motion carried.

Hamar motioned to adjourn at 12:05 pm. Simek seconded. Motion carried.

November 15, 2011

Commission Minutes

Chairman Hokana called the meeting to order at 9:20 am. Roll call was taken with Joel Durheim, Joel Hamar, Dean Simek, Gary White and Chairman Hokana present. No one from the press was in attendance.

Additions to the Agenda

Measure 2

Storm policy

Dana Burns – Personnel time

Sign purchase agreement

Sign bond papers

Six D – (highway department time)

Hamar motioned to approve the minutes with corrections. White seconded. Motion carried.

Durheim motioned to approve the bills with the addition of the Montana Dakota Utility bill in the amount of \$1,255.26. Simek seconded. Motion carried.

Durheim motioned to approve the financial statements. White seconded. Motion carried.

Commissioner Durheim introduced the newly hired road superintendent, Dana Burns. The Commissioners welcomed Dana and thanked him for coming to the meeting.

Burns told the commissioners that he was originally from Indiana. Burns was employed by the City of Sunburst, Montana as the City Forman before accepting the position of Dickey County Highway Superintendent. Chuck Glynn is retiring as Road Superintendent.

Burns discussed some of the procedures and policies that he plans to implement at the road shop. Burns stated that he'd like to create a new position of Road Forman and promote Jeff Hagen to that position. Jeff currently is a road crew employee. Discussion followed about developing a job description for the Forman position, the use of cell phones instead of radios, and reviewing the cost that the county charges for culverts sold to other entities.

The commissioners talked about Measure #2, which will be placed on the June 2011 primary ballot. Measure #2 is a question of whether or not the state should eliminate property taxes. All voters are encouraged to visit with their local legislators and other officials before the election to insure the voter is making an informed decision.

White motioned to open tax sale hearing at 10:30 am. Durheim seconded. Motion carried.

Present for the hearing were States Attorney Neuharth and Treasurer Veland. The five properties that were offered for sale were as follows.

Parcel Number/ Property Address	Property Legal	Minimum Sales Price
10530000 Oakes City 102 Main Ave	Lot 5, Block 37 Outlot 'E' and parts of 'O' & 'P' Oakes	\$14,240.00 Plus recording fee
10218000 Oakes City 124 N 7 th St	Lot 12, Block 8 McCarthy Addition, Oakes	\$19,850.00 Plus recording fee
10210000 Oakes City Empty lot, 8 th St N	Lot 3, Block 8 McCarthy Addition, Oakes	\$3500.00 Plus recording fee
08290000 Ellendale City 713 2 nd St N	Lot 10, Block 6 Ellendale Land Co., Ellendale	\$7,740 Plus recording fee
08482000 Ellendale City Empty Lot, 6 th St. N	Lot 15 1 st Subdivision of Outlot A, Judds Ellendale	\$1,500.00 Plus recording fee

Auditor Kuska called for bids on each of the properties. No bids were received.

Hamar motioned to abate taxes for the properties not sold. Durheim seconded. Motion carried. Durheim motioned to close the tax sale. Simek seconded. White motioned to deed the tax properties located within the cities of Oakes and Ellendale to the taxing entities. Simek seconded. Motion carried.

Simek motioned to authorize the chairman to sign the purchase order from Green Iron Equipment in the amount of \$14,289 for a new John Deere lawn mower, which will be used by the county shop.

Hamar motioned to sign the Barnes County Correctional contract for \$65 per day. Durheim seconded.

The commission discussed the feasibility of purchasing a side dump or gravel truck so that the county can haul more of their own gravel instead of hiring contractors.

The commission discussed a request to purchase a property in Ellendale that was voluntarily deeded to the county by the owner of the property. The property wasn't on the tax sale because county possession was not the result of delinquent taxes. The discussion was tabled until the tax assessor places a market value on the property.

Chairman Hokana asked the commission for input about the county storm closing policy. In recent years the county has based their decision to close the courthouse due to inclement weather upon the school closings. Some of the commissioners believe the courthouse should be open and those who don't feel it's safe to drive to work would have to use vacation time. 911/DES coordinator Russell will research what other counties are doing for storm policies. The commission will revisit the storm policy after Russell reports his findings.

The commission, Glynn and Burns discussed the Emergency Repair (ER) project on Dickey County 3. The commission will withhold final payment to the contractor, Six D, until everything is completed and the project is approved. Glynn asked for the commission's policy about private signs placed in the county right of way. The commissioners said that no private signs are allowed in the right of way, but the county will not require that signs on private property that borders the right of way to be removed.

Durheim motioned to authorize the chairman and auditor to sign the resolution for the issuance of General Obligation Disaster Bonds through the Public Finance Authority in the amount of \$1,403,728. Hamar seconded.

Simek motioned to authorize the chairman and auditor to sign the Resolution for the issuance 2011 Disaster Bonds in the form of a Certificate of Indebtedness through the Public Finance Authority in the amount of \$3,596,272. White seconded. The motion carried with the following roll call vote. Hamar yes; White yes; Simek yes; Durheim yes; and Chairman Hokana yes.

The annual bond payments will be funded with emergency mills; Emergency Repair money from the Department of Transportation; and FEMA money for county projects.

States Attorney Neuharth advised the commission that the county can continue to rent a loader with emergency repair (ER) money because it's still being used to do emergency work. Neuharth said that even if the repair work has to be completed next year the county may still use the ER money for the rental payments.

Simek motioned to adjourn. White seconded. Motion carried.

Salaries	114,233.95
Cities, Townships, Schools	110,410.68
Human Services	11,873.35
Anderson, Deborah	20.53
Cole Paper	466.00
Dakota Plains Credit Union	241.59
Dickey County Highway Dept	1,543.08
Farm & Home Publishers	440.50
Flaherty, Don	232.56
Four Season's Design	520.63
Hill's Furniture and Flooring	3,000.72
Hokana, John	293.76
Jerke Irrigation	202.00
Kuska, Beverly	266.46
NDAAO	75.00
Neuharth, Gary	250.00
Servicemaster of Oakes	428.40
Seyer Plumbing and Heating	244.72
Kadrmass Lee & Jackson Inc	130.05
Paul, Carol	9,000.00
RTS Shearing LLC	352,260.00
RTS Shearing LLC	18,750.00
Dakota Plains Credit Union	450.92
Forbes Equity Exchange	82.78
Lyle Signs Inc	151.35
ND State Agency - Surplus Property	27.00
Pahl, Glenn	23.07
Seyer Plumbing and Heating	87.07
Frojen, Steve	122.40
Computer Express	200.00

Quill Corp	439.45
Montana Dakota Utilities	17.50
Ohnstad Twichell	542.60
B&B Gardens	53.50
Ohnstad Twichell	403.40
Starion Insurance Agency	223.00
AT&T Mobility	48.39
California Contractors Supplies	160.00
AT&T Mobility	86.89
Ellendale City Auditor	432.58
Kadrmass Lee & Jackson Inc	36,382.78
True Value - Ellendale	465.91
White, Gary	411.06
Miller, Cresta	155.55
ND PERS	36,295.68
ND PERS	2,664.48
ND PERS	466.14
ND PERS	33.96
Edgeley Ambulance Service	123.92
Kulm Ambulance Corps	224.95
Community Volunteer EMS of LaMoure	150.01
Oakes City Auditor	1,784.66
Ellendale City Auditor	1,794.46
ND State Treasurer	1,920.00
ND State Treasurer	259.99
Garrison Diversion	1,213.22
James River Soil Conservation	1,064.87
Dickey County Treasurer	115.00
Ellendale Fire Department	702.21
Human Services	750.00
Burns, Dana	1,500.00
ND PERS	1,112.42
ND PERS	250.00
MN Child Support Payment Center	250.50
ND Child Support Enforcement	342.00
Montana CSED	392.47
Human Services	20,089.34
Aberdeen Chrysler Center	226.25
Aberdeen News	310.80
Chad's Electric Inc.	73.82
Char's Food Pride	58.80
Computer Express	252.94
Deaton's Mailing Systems Inc.	423.00
Dickey County Leader	661.50
Ellendale Pharmacy	10.99
Expressway Inn - Bismarck	138.60
Great Plains Directory Service	117.25
Inky's Repair	89.25
Kohlmeyer, Lance	54.00
Muckey Construction	42.50

ND Association of Counties	285.00
ND Sheriff's & Deputies Association	50.00
Oakes Times	24.00
Secretary of State	510.00
Tessman Seed Company	32.25
Totalfunds by Hasler	4,000.00
Troy's Repair	451.07
Unique Automotive Collision Center	429.80
Veland, Gail	230.52
Kuska, Beverly	33.74
Financial Management Division	28,719.77
Ulmer, Vernon	9,000.00
Webster Scale	152,897.68
Berg Auto Supply LLC	16.98
Blumhardt Chevie Pontiac	1,086.10
Butler Machinery Co	125.07
Chuck's Body Shop	257.50
Economy Oil Co.	196.00
Evergreen Supply Inc	161.00
Farmland Co-op	5,887.87
Farnam's Genuine Parts	490.64
Fastenal Company	441.85
Fullerton City Auditor	14.00
G & G Chevrolet, Inc	75.56
Graham Tire Co.	880.00
Green Iron Equipment	14,289.00
Ken's Alignment Auto Service Center	434.37
LaMoure County Auditor's Office	24.88
NAPA Parts Supply, Inc.	19.50
O'Day	1,024.12
Oakes Truck and Trailer	64.20
Ottertail Power Co.	32.39
Pahl, Mavis	2,500.00
Praska's Hardware Hank	28.73
Seyer Plumbing and Heating	76.60
Southeast Water Users	46.41
True Value - Ellendale	321.84
True Value - Oakes	4.26
Wallwork Truck Center	514.68
Waste Management	35.02
Dickey County	103.48
Barnes County Corrections	1,430.00
Richland County Corrections	935.00
Stutsman Correctional Center	2,750.00
Hafeytech, LLC	79.50
Information Technology Dept (ITD)	450.80
Workforce Safety and Insurance	250.00
AMS Inc	105.40
Holm, Kacey	125.16
Brandenburger Construction	1,500.00

Centurylink	287.82
Dakota Electronics	311.70
Dickey Rural Networks	243.00
ND Association of Counties	684.65
ND State Radio	6,794.19
A&B Business Inc.	908.45
AmeriPride Linen & Apparel Service	403.16
Dakota Valley Electric Coop	131.00
Dickey Rural Networks	975.45
Farmers Union Oil Co	101.53
Farnam's Genuine Parts	100.18
John Deere Financial	5,929.06
Mahler's Village Variety	18.55
Montana Dakota Utilities	1,907.70
NDAE4-HWY	125.00
Human Services	667.62
Haak, Norman	67.32
Hauck, Keith	44.88
Jury, Hope	74.65
Martin, Craig	46.92
Strobel, Kevin	72.93
Zimbleman, Don K	40.80
Wertz. Cary	12.24
Dickey County Treasurer	40,475.49
Dickey County Treasurer	33,463.06
AFLAC	1,901.14
FlexOne (AFLAC)	80.00
ND PERS	12,754.72
ND PERS	1,037.34
ND PERS	1,012.42
ND PERS	250.00
Delta Dental	791.60
Fidelity Security Life	263.60
MN Child Support Payment Center	250.50
ND Child Support Enforcement	342.00
Montana CSED	392.47
NDPEA	100.00
Dickey County Treasurer	511.30
Dickey County Treasurer	728.50
Bituminous Paving Inc.	63,845.00

Respectfully Submitted,
John Hokana, Chairman
Beverly Kuska, Auditor